



Policy for the use of YouTube in School

This policy outlines the purpose, nature and management of YouTube as a classroom teaching tool as well as a tool to share content with parents.

This policy is closely linked to:

- E-safety policy
- Acceptable Use (of the internet) Policy
- Pupils acceptance of the 'Acceptable use Policy' form

Videos on the file-sharing website YouTube can be used to effectively support all areas of the curriculum. The popular site contains a selection of videos which cover the range of topics focused on at Stanton Community Primary School - most noticeably, the Science, English, Music and History areas of study. When these videos are used safely and appropriately, they can be an extremely beneficial resource for class teachers and support staff.

However, there are potential risks that must be acknowledged when working with YouTube that the staff are aware of. For example, despite a filter/ flagging policy being in use on YouTube, inappropriate images, unsuitable written comments, or bad language can still all be accidentally revealed to the children. In order to prevent this from happening, the following procedures have been put in place.

Planning and Delivery

Finding suitable videos:

- Searches, or first observations of a potential video, should not be carried out with any child in the classroom.
- Before showing a video to the class, the video should be watched and listened to carefully by the class teacher or TA. While watching they should look out for inappropriate content or material, along with any inappropriate comments that appear underneath the video.
- It is the class teacher's responsibility to make the final approval of a video.
- Teachers should also be aware of the advertisement on YouTube videos and these should be watched before showing the video to the children, without any children in the classroom.
- Advertisements can be shown at the start or during any video on YouTube. To ensure these do not show while using the video during the lesson, teachers must watch the video fully before any children enter the classroom. Once this has been done, the teacher can then show the video in full from the beginning.



Playing the video to the children

- Using the remote control, the Interactive Whiteboard should be frozen, stilled or muted (depending on the options available) prior to full screen mode being selected on the video. When the video is playing, the Interactive Whiteboard can be unfrozen and the video watched by all.
- Before the end of the video, the teacher must pause the video so the choice of 'recommended videos' cannot be seen, as these may also contain inappropriate language or content which should not be revealed.
- When the video is finished, the Interactive Whiteboard should once again be frozen, stilled or muted (or even turned off) so that the video can be exited and the YouTube window can be closed safely.
- Once staff have finished watching their chosen video, it is imperative that the browser is closed down which will then ensure that YouTube cannot be accessed by children.

Information and Communication Technology

- Teachers should constantly be aware of the risks of using YouTube in the classroom and the inappropriate content that could be shown. It is important that the teacher remembers rules and regulations set out by the e-safety training given, as well as reminding children of the risks that they could come into contact with while online.
- Parents have also been made aware of the precautions they should put in place if children are accessing YouTube at home. We offer an annual e safety workshop for parents, send regular support sheets and internet links for parental support and hold a Safer Internet Day for children.

Sharing content with parents and carers

As a school, we sometimes use YouTube to host videos and we do the following to keep the children safe:

- Stanton Community Primary school's YouTube channel is private so only those that have been sent the link to see the video can view it.
- Parents and carers will have to 'opt in' to receive the link once they have signed a document to say they will not forward the video or link to others. This includes sharing on social media platforms
- Adults in school are in charge of recording and posting
- We only post videos of children for whom we have permission



-
- We never let viewers know the name of any individual
 - We label our content as for (or featuring) children to activate safety features such as disabling comments.

With adult support, YouTube can be great. But it is when children are using it alone that there can be problems.

Monitoring

The use of YouTube will be monitored closely by the ICT Subject Leader and the Senior Leadership Team ensuring appropriate use.

Policy updated: November 2020

Date of Next Review: January 2022



YouTube Permissions Sheet

By signing this document, I agree to abide by the terms below.

I give permission for my child to be included in videos that will be shared via Stanton Community Primary School **private** YouTube account which is **unlisted** and can only be accessed with a link forwarded from the school.

I agree not to forward the link to anyone else (including family members) and understand that doing so will result in no longer being allowed to view Stanton Community Primary School YouTube account.

I agree not to share the video with anyone including on any social media platforms such as Facebook, Instagram, twitter, TikTok, Whatsapp, Messenger, and all others. I understand that doing so will result in no longer being allowed to view Stanton Community Primary School YouTube account.

Child's Name: _____

Child's Class: _____

Parent/Carers Name: _____

Parent/Carer's Signature: _____

Date Signed: _____